

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE CONCORD METROPOLITAN DISTRICT HELD FEBRUARY 7, 2017

A regular meeting of the Board of Directors of the Concord Metropolitan District was held on February 7, 2017, at 12:00 p.m. at the offices of CliftonLarsonAllen LLP, 8390 E. Crescent Parkway, Suite 500, Greenwood Village, CO 80111. The meeting was open to the public.

Attendance In attendance were Directors:

Dan Bess; Chairman and President
Brian Mott; Secretary/Treasurer
Hank Vanderryst; Assistant Secretary

Also in attendance were:

Bob Blodgett, Jason Carroll; CliftonLarsonAllen LLP
Russ Dykstra; Spencer Fane LLP
Brian Heinze; IBC Holdings
Mike Evans; Playtime

Call to Order Director Bess called the meeting to order at 12:00 p.m.

Disclosure of
Potential Conflicts
Of Interest

Written conflict of interest disclosure statements were filed with the Secretary of State on behalf of the District 72 hours prior to this meeting.

Minutes

A. Review and Approve Minutes of the November 18, 2016 Special Board Meeting

Upon a motion duly made by Director Mott, seconded by Director Bess, and upon vote, unanimously carried, the Board approved the November 18, 2016 Special Board meeting minutes as submitted.

Discuss
Board
Vacancies

A. Discuss Appointments

1. Brian Heinze, IBC Holdings

Mr. Heinze expressed an interest in serving on the District Board. He indicates he has performed construction management work for IBC

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Holdings and is very familiar with the District's improvements and property.

Upon a motion duly made by Director Mott, seconded by Director Bess, and upon a vote, unanimously carried, the Board appointed Brian Heinze to the Board of Directors.

2. Mike Evans; Playtime

Mr. Evans indicated he is a long time property owner within the District. He reviewed information on the website including the District map and budgets and discussed with the Board. He expressed an interest in serving on the Board of Directors.

Mr. Dykstra reported Mr. Evans' qualifications will have to be reviewed and certified for appointment at the May Board meeting. The Board concurred.

A. Oaths of Office

Director Bess administered the Oath of Office to Mr. Heinze. He took his seat on the Board.

B. Election of Officers

Upon a motion duly made by Director Mott, seconded by Director Bess, and upon a vote, unanimously carried, the Board appointed Brian Heinze as an Assistant Secretary on the Board.

Financial

A. Review and Accept December 31, 2016 Financial Statements and Cash Position Report

Mr. Carroll reviewed the December 31, 2016 Financial Statements with the Board. After discussion, upon a motion duly made by Director Bess, seconded by Director Mott, and upon a vote, unanimously carried, the Board accepted the December 31, 2016 Financial Statements and Cash Position Report.

B. Ratify Approval of December 2016 Claims Totaling \$20,889.16 Represented by Check Numbers 1847 through 1859

Upon a motion duly made by Director Heinze, seconded by Director Bess, and upon a vote, unanimously carried, the Board ratified the December 2016 claims totaling \$20,889.16 represented by check numbers 1847 through 1859.

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- C. Review and Approve Current Claims Totaling \$2,763.74
Represented by Check Numbers 1860 through 1863 and Directors'
Fees Totaling \$277.05

Upon a motion duly made by Director Mott, seconded by Director Bess, and upon a vote, unanimously carried, the Board approved the current claims totaling \$2,763.74 represented by check numbers 1860 through 1863 and Directors' fees totaling \$277.05.

- D. Status of 2016 Audit

Mr. Carroll reported this should be available for the May Board meeting.

- C. Other

None.

Manager
Items

- A. Website Update

Mr. Blodgett reported he will place an updated District map on the website. Other sections will also be updated.

- B. Landscape Maintenance Updates

Mr. Evans asked about the possibility of maintenance of additional flowers and landscaping in other parts of the District. He mentioned the northwest corner of Bldg. No. 2 as a possibility.

Mr. Dykstra reported that if a public easement is granted to the District, the District can assume responsibility for maintenance of additional landscaping.

Action was deferred by the Board.

- C. Referrals

None.

Attorney
Items

- A. Other

Mr. Dykstra reported the annual required District filings have been completed. His office reviewed and certified the qualifications of Director Heinze. His office has also filed the necessary conflict disclosures for the meeting.

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Director Items

A. Development Activity Update

Director Heinze reported the access road adjacent to Via West would be completed within the next 6-8 weeks. The temporary access off Compark Blvd. will then be closed. Mr. Dykstra reported the District can then begin maintenance of this road after acceptance by the District as an obligation of the \$295,000 reimbursement agreement.

Director Heinze reported Bldg. 5 and Bldg. 6 have been weathered in and are being painted today. Mr. Evans noted they have been painted different colors than the prior buildings in the park.

B. Other

None.

C. Confirm Next Regular Meeting: Tuesday, May 2, 2017 at 12:00 p.m. at CliftonLarsonAllen LLP located at 8390 E. Crescent Pkwy., Ste. 500, Greenwood Village, CO 80111

A quorum was confirmed for the May 2, 2017 meeting.

Adjournment

With there being no further business before the Board, upon a motion duly made by Director Bess, seconded by Director Mott, and upon a vote, unanimously carried, the Board adjourned the meeting at 1:00 p.m.

Respectfully submitted,



Secretary for the Meeting