

# RECORD OF PROCEEDINGS

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## MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE CONCORD METROPOLITAN DISTRICT HELD AUGUST 4, 2015

A regular meeting of the Board of Directors of the Concord Metropolitan District was held on August 4, 2015, at 12:00 p.m. at the offices of CliftonLarsonAllen LLP, 8390 E. Crescent Parkway, Suite 500, Greenwood Village, CO 80111. The meeting was open to the public.

### Attendance

In attendance were Directors:

Dan Bess; Chairman and President  
Brian Mott; Secretary/Treasurer  
Hank Vanderryst; Assistant Secretary  
Jeff Dean; Assistant Secretary

Also in attendance were:

Bob Blodgett, Jason Carroll, Natasha Zeldin; CliftonLarsonAllen LLP  
Russ Dykstra; Spencer Fane Britt & Browne LLP

### Call to Order

Director Bess called the meeting to order at 12:10 p.m.

### Disclosure of Potential Conflicts Of Interest

Written conflict of interest disclosure statements were filed with the Secretary of State on behalf of the District 72 hours prior to this meeting.

### Minutes

A. Review and Approve Minutes of the May 5, 2015 Regular Board Meeting

Upon a motion duly made by Director Bess, seconded by Director Vanderryst, and upon vote, unanimously carried, the Board approved the May 5, 2015 regular Board meeting minutes as submitted.

### Discuss Board Vacancy

No report.

### Financial Items

A. Review and Accept June 30, 2015 Financial Statements and Cash Position Report

Ms. Zeldin reviewed with the Board. After discussion, upon a motion duly made by Director Bess, seconded by Director Dean, and upon a vote,

## RECORD OF PROCEEDINGS

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unanimously carried, the Board accepted the June 30, 2015 Financial Statements and Cash Position Report.

The Board asked Mr. Blodgett to prepare a map indicating the future SEMSWA reimbursement agreement areas for prior regional storm drainage expenditures. The Board asked Mr. Blodgett to contact ACWWA regarding their future plans for a non potable system within the Concord Business Center.

- B. Ratify Approval of May 2015 Claims Totaling \$18,680.94 Represented by Check Numbers 1753 Through 1758

Upon a motion duly made by Director Bess, seconded by Director Mott, and upon a vote, unanimously carried, the Board ratified the May 2015 claims totaling \$18,680.94 represented by check numbers 1753 through 1758.

- C. Review and Consider Approval of Current Claims Totaling \$5,892.63 Represented by Check Numbers 1763 through 1767 and Directors' Fees Totaling \$369.40

Upon a motion duly made by Director Bess, seconded by Director Mott, and upon a vote, unanimously carried, the Board approved the current claims totaling \$5,892.63 and Directors' fees totaling \$369.40.

- D. Other

None.

### Manager Items

- A. 2016 Budget Schedule

1. August 4 Meeting – Review Preliminary 2016 Budget

Ms. Zeldin and Mr. Carroll reviewed the 2016 Budget with the Board. After discussion, the Board asked Mr. Carroll to prepare different options that utilize the District's Debt Service Mill Levy Stabilization Reserve to further reduce the Debt Service mill levy in 2016 through the call date of 2020. Mr. Carroll will prepare this information and circulate to the Board in the near future.

2. August 25 – Preliminary 2015 AV  
3. October 15 – 2016 Draft Budget Filed  
4. November 3 – Public Hearing to Review and Approve 2016 Budget

## RECORD OF PROCEEDINGS

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Mr. Blodgett reviewed the future budget schedule with the Board. The Board concurred with this schedule.

- B. Call Public Hearing for November 3, 2015 Regular Meeting to Review and Approve 2016 Budget

Upon a motion duly made by Director Dean, seconded by Director Bess, and upon a vote, unanimously carried, the Board called a public hearing for November 3, 2015 regular Board meeting to review and approve the 2016 Budget.

- C. SDA Annual Conference – September 23-25, 2015 – Keystone, CO

Board members will notify Mr. Blodgett if they would like to attend.

- D. Website Update

Mr. Blodgett reported the website has been updated.

- E. Landscape Maintenance Update

Mr. Blodgett reported Designscares is replacing a dead shrub at the entry sign at Peoria and Compark Blvd.

- F. Other

None.

### Attorney Items

- A. Status of Agreement with Tamarac Consulting for 3<sup>rd</sup> Party Verification of Public Improvements Construction – NTE \$TBD

Mr. Dykstra reported this agreement is waiting the completion of public improvements and the need for 3<sup>rd</sup> party verification. Action was deferred.

- B. Other

None.

### Director Items

- A. Development Activity Update

Director Mott reported that IBC Holdings hopes to proceed on the next three buildings north of the ViaWest project in the near future.

## RECORD OF PROCEEDINGS

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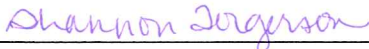
- B. Confirm Next Regular Board Meeting, Tuesday, November 3, 2015 at 12:00 p.m. at CliftonLarsonAllen LLP, 8390 E. Crescent Parkway, Suite 500, Greenwood Village, CO 80111

The Board confirmed a quorum for the November 3, 2015 regular Board meeting.

### Adjournment

With there being no further business before the Board, and upon a motion duly made by Director Bess, seconded by Director Mott, and upon a vote, unanimously carried, the meeting adjourned at 1:15 p.m.

Respectfully submitted,

  
Secretary for the Meeting