

# RECORD OF PROCEEDINGS

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## MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE CONCORD METROPOLITAN DISTRICT HELD MAY 1, 2012

A regular meeting of the Board of Directors of the Concord Metropolitan District was held on May 1, 2012, at 12:00 p.m. at the offices of CliftonLarsonAllen LLP, 8390 E. Crescent Parkway, Suite 500, Greenwood Village, CO 80111. The meeting was open to the public.

### Attendance

In attendance were Directors:

Dan Bess; Chairman and President (via telephone)  
Brian Mott, Secretary/Treasurer (via telephone)  
Hank J. Vanderryst; Assistant Secretary (via telephone)  
Jeff Dean; Assistant Secretary (via telephone)

Also in attendance were:

Bob Blodgett and Jason Carroll;  
CliftonLarsonAllen LLP  
Russell Dykstra; Grimshaw & Harring, P.C. (via telephone)

### Call to Order

Director Bess called the meeting to order at 12:00 p.m.

### Disclosure of Potential Conflicts Of Interest

Written conflict of interest disclosure statements were filed with the Secretary of State on behalf of the District 72 hours prior to this meeting.

### Approval Of Minutes

Upon a motion duly made by Director Bess, seconded by Director Mott, and upon a vote, unanimously carried, the Board approved the February 7, 2012 Regular Board Minutes as submitted.

### Board Vacancy

After discussion, the Board authorized Mr. Dykstra to advertise the required Notice of Vacancy for the Director's position so that the Board could fill the vacancy at the August Board meeting if desired.

### Financial Items

#### Review Draft 2011 Audit

Mr. Carroll reviewed the draft 2011 Audit with the Board.

After discussion, and upon a motion duly made by Director Bess, seconded by Director Dean, and upon a vote, unanimously carried, the

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Board authorized Mr. Carroll to finalize the 2011 Audit and absent no new findings or variances, to file the final Audit with the Division of Local Government.

### Review and Approve March 31, 2012 Financial Statements and May 1, 2012 Cash Position Report – Jason Carroll

Mr. Carroll reviewed the Financial Statements and Cash Position Report with the Board.

After discussion, and upon a motion duly made by Director Mott, seconded by Director Bess, and upon a vote, unanimously carried, the Board approved the March 31, 2012 Financial Statements and May 1, 2012 Cash Position Report.

### Review and Ratify February 2012 Claims Represented by Checks No. 1528 Through 1536 Totaling \$12,346.12, Review and Ratify March 2012 Claims Represented by Checks No. 1537 Through 1542 Totaling \$2,117.53

Mr. Blodgett provided an additional list of claims totaling \$1,287.65 represented by checks number 1543 through 1549.

He reported that the Directors are donating their fees to the Moyski Family Fund. He will modify that check to include Director Vanderryst's fee from today's meeting also.

The Board noted that the District is transferring their Directors' fees for this meeting to the Moyski Family Fund.

Director Bess expressed concern about the \$194.00 lunch bill. He asked that the District find a less expensive alternative for future meetings.

Upon a motion duly made by Director Mott, seconded by Director Vanderryst, and upon a vote, unanimously carried, the Board ratified the claims listed on the agenda and approved the current claims in the amount of \$1,287.65 represented by checks number 1543 through 1549.

### Manager Items

#### Landscape Maintenance Update

Mr. Blodgett reported water had seeped into the light bulb at the sign. It has been repaired.

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Referrals

Mr. Blodgett reported a referral from the Douglas County Planning Department and one from Commissioner Jill Repella regarding a Special District meeting on business personal property taxes in May. He will scan these to the Board.

Attorney Items

Directors' Election – Oaths of Office

Mr. Dykstra reported he will get with the new Board members and administer the Oaths of Office during the next 30 days.

Architectural Control Committee Issue with the Property Owner's Association

Mr. Dykstra reviewed his recent correspondence with representatives of the Property Owner's Association. The Board accepted this information.

Director's Items

Review and Approve Resolution Honoring Steve Moyski For His Years of Service to the District

The Board expressed their support for former Director Moyski's family and for the contributions former Director Moyski provided to the formation, establishment and success of the Concord Metropolitan District over the past 12 years.

Upon a motion duly made by Director Bess, seconded by Director Mott, and upon a vote unanimously carried, the Board approved the Resolution honoring Steve Moyski for his years of service to the District and authorized CLA to place the resolution on fine parchment paper and frame it after signatures by Board to be presented to the Moyski family.

Confirm Next Regular Board Meeting: Tuesday, August 7, 2012 at 12:00 p.m. at CliftonLarsonAllen LLP located at 8390 E. Crescent Parkway, Greenwood Village, CO 80111

Not discussed.

Adjournment

With there being no further business before the Board, and upon a motion duly made by Director Bess, seconded by Director Mott, and upon a vote, unanimously carried, the Board adjourned the meeting at 12:35 p.m.

Respectfully submitted,

  
Secretary for the Meeting